

CLERK TO THE COUNCIL,
P. L. WHITE,
32, HEOL CAREDIG,
TONNA,
NEATH, SA11 3LQ.
TELEPHONE: 01639 644886

TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

TO ALL MEMBERS OF THE COUNCIL

Dear Councillor,

The Annual General Meeting of the Tonna Community Council for this year will be held on Tuesday 14th May, 2024, at Tonna Primary Community School, School Road, Tonna, commencing at 6.30 p.m. to be immediately followed by the next ordinary meeting of the Council.

Your attendance is kindly requested. The Agenda appears below.

Yours faithfully,

Peter L White.

P. L. White,
Clerk to the Council.

AGENDA

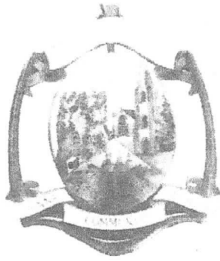
Annual General Meeting

- 1) Apologies
- 2) Declaration of Interest
- 3) Chairman's address
- 4) Election of Chairperson for the coming year
- 5) Chairperson's Acceptance of Office
- 6) Election of Vice-chairperson for the coming year
- 7) Vice-chairperson's Acceptance of Office
- 8) Minutes of last AGM, 16th May 2023
- 9) Consider the payment of the Chairman's allowance
- 10) Annual Report
- 11) Apportionment of duties
- 12) Sub-committees Terms of Reference
- 13) Standing Orders
- 14) Financial Regulations
- 15) Appointment of Internal Auditor

Ordinary Meeting

- 1) Apologies
- 2) Declaration of Interest
- 3) Police
- 4) County Borough Councillor's Report
- 5) Confirm Minutes of meeting held 9th April, 2024

- 6) Matters Arising
- 7) Delegates Reports
- 8) Water Memorial Park
- 9) TCC Surgery
- 10) Allotments
- 11) Wish List
- 12) Playground refurbishment
- 13) Correspondence
- 14) Planning
- 15) Accounts Monitoring
- 16) Financial Matters



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Annual General Meeting held at Tonna Primary Community School, School Road, Tonna at 6.30 p.m. Tuesday,
14th May, 2024.

Chairman. Councillor D. Harrison.

Present. Councillors H. Bradley, M. Lyddon, C. Powell, S. Roberts, M. Rowlands, P. Sambrook,
W. D. Walters and J. Yeomans.

Apologies. Cllr's. Ms. J. Barnes and S. Radford.

Declaration of Interest

There were no declarations of interest

Chairman's Address.

The Chair made a short address during which he thanked all the members for their support. He said that it had been a pleasure and a privilege to once again carry out his duties and wished next years chairman every success.

Chairperson for the coming year.

The Chair nominated Cllr Stephen Roberts to be Chair for the coming year. This was seconded by Cllr Colin Powell and carried by the meeting.

Chairpersons Acceptance of Office

Cllr. Roberts accepted the nomination, signed the Declaration of Acceptance of Office and took the Chair.

Vice-Chairman for the coming year.

The new Chairman proposed Cllr Colin Powell as Vice chairman for the coming year. This was seconded by Cllr. Bill Walters and carried by the meeting.

Vice-chairpersons Acceptance of Office

Cllr. Powell accepted the nomination and signed the acceptance of office.

Minutes of last AGM, 16th May 2023.

The Minutes of the last AGM dated 16th May 2023 were accepted as a true record.

Chairman's Allowance.

The Clerk reminded the Council of their earlier decision to increase the Chairman's Allowance by £5 every year until further notice. This would make this year's allowance £190 plus the annual increase of £5, therefore making a total of £195. Cllr. Martyn Lyddon proposed that the allowance be accepted and this was seconded by Cllr. Darren Harrison. The Council approved the payment.

Annual Report.

The Clerk referred to the priorities and objectives for the coming year as follows; 1) Main objective – The

water issue at the Memorial Park, 2) Refurbish and renew the Playground equipment at the Memorial Playground, 3) Refurbish the Memorial Wall in the grounds of St. Anne's Church, 4) To investigate the possibility of Christmas Lights on village lamp posts.

Apportionment of duties.

The Clerk then read out the apportionment of duties for the previous year and the Councillors were asked to confirm their willingness to perform such duties, with possible changes being noted as follows;

Chair	Cllr. S. Roberts
Vice-chair	Cllr. C. Powell
Dan Y Bryn Playground	Cllr's Ms. J. Barnes, H. Bradley and S. Roberts.
Memorial Playground	Cllr's Ms. J. Barnes, H. Bradley and S. Roberts
Playground Sub-committee	Cllr. D. Harrison (Chair), Cllr Ms. J. Barnes, Cllr H. Bradley, Cllr. S. Radford, Cllr S. Roberts, Cllr M. Rowlands and Cllr. J. Yeomans
Henfaes Allotment	Cllr. Ms. J. Barnes
Heol Y Glo Allotment	Cllr. C. Powell
Allotments Inspection	Cllr. Ms. J. Barnes (Chair), Cllr. H. Bradley, Cllr. C. Powell and Cllr. M. Rowlands
Fire Service	Cllr. S. Radford
One Voice Wales	Cllr. M. Rowlands, Cllr. M. Lyddon
Footpaths	Cllr. Ms. J. Barnes, Cllr. P. Sambrook.
Environment	Cllr. H. Bradley.
Police Liaison	Cllr. Ms. J. Barnes, Clerk
Tree Officer	Cllr. C. Powell
County Borough Liaison	Cllr. W. Walters, Cllr. C. Powell.
Canal Liaison	Cllr. M. Lyddon
Webmaster	Cllr. S. Radford
Minor Authority Governor	Cllr. S. Roberts
Finance Sub-committee	Cllr. C. Powell (Chair), Cllr. W. Walters Cllr. Rowlands, Clerk.
Water Sub-committee	Cllr. J. Barnes, Cllr. H. Bradley, Cllr. M. Lyddon, Cllr C. Powell, Cllr S. Roberts, Cllr. M. Rowlands, Clerk

Cllr. Paul Sambrook then said that it would be appropriate to appoint a Chaplain. He then said that as Cllr. James Yeoman was an appointed Lay reader for the local Baptist Church, he would be a suitable candidate for the position. He then proposed that the Council appoint a Chaplain and that the position be held by Cllr James Yeomans. This was seconded by Cllr Bill Walters and approved by the meeting.

The Clerk said that he would circulate the completed list to the Councillors in due course.

Sub-committee Terms of Reference

The Clerk then read out the Terms of Reference for the following Sub-committees, Playground, Finance, Allotments Inspection and Water. He also reminded the members that the Terms of Reference specified that the sub-committees could only investigate and make recommendations. All final decisions must be made by the full Council.

Standing Orders

The Clerk advised the members that the One Voice Wales, Standing Orders Model had now been circulated to the members. It would be the intention to accept these Standing Orders at the next Ordinary Meeting of the Council.

Financial Regulations

The Clerk advised that the Model Financial Orders provided by One Voice Wales had been circulated and would need to be approved by the Council at the next Ordinary Meeting.

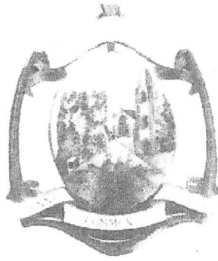
Appointment of Internal Auditor

The Clerk advised that Ridgewood Associates had been the Councils Internal Auditor since before his own appointment in 2004. He said that he had been completely satisfied with their performance and recommended that the Council re-appoint Ridgewood Associates for the coming year. It was then proposed by Cllr. Bill Walters that Ridgewood be appointed. This was seconded by Cllr. Michael Rowlands and approved by the Council.

The Annual Meeting closed at 6.55 p.m.

Chairperson _____

Date _____



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TONNA COMMUNITY COUNCIL CYNGOR CYMUNED TONNAU

Council Meeting held at Tonna Primary Community School, School Road, Tonna, commencing at 7.00 pm, on Tuesday, 14th May, 2024.

Chair. Cllr. S. Roberts

Present Cllr's. H. Bradley, D. Harrison, M. Lyddon, C. Powell, M. Rowlands, P. Sambrook, W. D. Walters and J. Yeomans.

3545 Apologies

Cllr's. Ms. J. Barnes and S. Radford

3546 Declarations of Interest

There were no declarations of interest.

3547 Police

There was no Police presence at tonight's meeting. Cllr. Huw Bradley wished the Clerk to again inform the Police about the obstructive parking at the junction of Wenallt Rd. with St. Anne's Terrace. He also raised the issue of a suspicious character loitering in Wenallt Road over the weekend. This had been reported to the Police and he wanted to know if there had been any developments. The Clerk will chase this up.

3548 County Borough Councillors Report

There was no County Borough Councillors report but the Clerk was asked to chase the County Borough Councillor regarding the damaged fence at opposite St Anne's Terrace and into Henfaes Rd.

Cllr. Huw Bradley raised the issue of speed bumps. He said that given the 20 mph limits they were an unnecessary evil as they were the cause of much damage to vehicles. The Clerk will pass this on to the Police and the County Borough Councillor.

3549 The minutes of the Ordinary Meeting held on 9th April, 2024 were accepted as a correct record.

3550 Matters Arising

There were no matters arising

3551 Delegates Reports

There were no delegates reports.

3552 Water Memorial Park

The members made a quick visit to The Memorial Playground prior to the commencement of tonight's

meeting in order to view the status with regards to the water drainage problem. There was extensive discussion regarding the situation and possible solutions. Finally, Cllr. Paul Sambrook said that his son-in-law was a qualified land drainage engineer and had offered to visit the site free of charge to provide the Council with a survey. Cllr Martyn Lyddon proposed that the offer be taken up as soon as possible. This was seconded by Cllr. James Yeomans and approved by the meeting. Cllr Huw Bradley asked if he could obtain a cost for opening up the existing trench and removing the teram covering. This was agreed for future possible consideration.

3553 Community Council Surgeries

Martyn Lyddon reported that the recent Council Surgery had been attended by a few village residents.

1. Frank Thomas of Whittington St., was concerned about the dangerous parking at the junction of Whittington St. and Park St. which made it almost impossible to safely access the main road. (The Clerk will report to the County Borough Councillor and the Police).
2. Mr. Greg Isaac raised the issue of the football pitch at the Dan Y Bryn Playground. Mr Isaac was concerned over the state of the ground and asked if the Council could consider levelling off and regrading the area. (The Clerk was asked to obtain a price from Crynant Plant for consideration)
3. Mr. Greg Isaac complained over illegal motor cycle riders in the vicinity of the Dan Y Bryn Playground area. He said that this had been reported on several occasions to the Police but with no positive outcome. (The Clerk was asked to take this up with the Community Support Officer).
4. Mr. Ian McPhee complained about speeding traffic in Wenallt Road. (The Clerk will pass this on to the Police).

Cllr. Darren Harrison requested that the Clerk contact the National Grid to see if they would insulate the guide lines attached to the pylon in the Dan Y Bryn Playground.

3554 Allotments

The Clerk reported that the proposed new tenant had turned down the offer but that a new person was now interested

He also informed that a letter had been written to a tenant regarding the unsatisfactory state of their plot. The Inspection committee were of the opinion that steps had been taken by the tenant to tidy up his area, apart from the issue of a broken chest freezer which was being used for water storage. The Clerk was asked to write to the tenant advising him that this was unacceptable due to the fact that eventually this unit was likely to leak and release gases and or chemicals which could constitute a health hazard.

Cllr James Yeoman reported on the issue regarding an acceptable locking arrangement for the Henfaes Allotment. He said that after extensive efforts to accommodate a disabled tenant it was becoming more and more difficult. Eventually it was decided that a snap lock be fitted and keys given to the other tenants. The Clerk was also asked to have a look at the gate which was in a sad state and in need of repair.

3555 Wish List

The Clerk updated the Council on a number of items as follows,

Memorial Park Lease	Request for aged photographs showing the opening of the Memorial Gates and a photo of the plaque
Memorial Gates Plaque	Still awaiting delivery.
Tonna Maps	These now received. Cllr Lyddon requested another map dispenser.
Remembrance Wall	Sub-committee – Cllr D Harrison, Cllr. C. Powell, Cllr. P. Sambrook Meeting to be arranged
Christmas Lights	Cllr. M. Rowlands provided the members with some details regarding contacts and timing etc. – Sub-committee selected – Cllr. M. Rowlands, Cllr. Ms. J. Barnes, Cllr. S. Roberts, Cllr. J. Yeomans Meeting to be arranged
Fence opposite St Anne's	No further progress
Doggie bin at Lock Hill	No further progress

3556 Correspondence

Tonna RFC	Letter requesting permission for Annual Carnival and Music Festival	Approved
	Request for Carnival Sponsorship £100 proposed by Cllr D. Harrison, seconded by Cllr Bill Walters and approved by the Council	Approved
Mr D. Roberts	Response to TCC letter regarding allotment problems	Noted

3557 Planning

P2024/0186	Adam Thomas	Parc Pelenna, Fairyland Road (Pool, food, drink, etc)	No objection
P2024/0222	Dorian Davies	Ynysfawr Avenue, Resolven Ground floor, rear bedroom	No objection

3558 Accounts Monitoring

2023 – 2024 Annual Return The Clerk reported that he had received the documents for the current Annual Return. He said that he had started on them and had also contacted the Internal Auditor.

3559 Financial Matters

The Clerk confirmed that following the Wales Audit Office queries, the up-dated asset register was forwarded to Zurich Municipal who have now amended their price to cover for the additional items

RECEIPTS

HMRC	VAT refund	671.33	Noted
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PAYMENTS

Cllr. S. Roberts	Chairs allowance	Approved
Seaside Stationers	Photocopier paper	Approved
Zurich Municipal	Insurance	Approved
DM Payroll Services	Payroll	Approved
Harcourt Colour Print	Brunel Walk Maps	Approved
Harcourt Colour Print	Tonna Walks Maps	Approved
Clive Willis	2 nd Grass cut	Approved
Clive Willis	Litter / Doggie bins	Approved
Tonna RFC	Carnival Sponsorship	Approved

3560 The Clerk advised the members that the next Ordinary Meeting of the Council would be held at Tonna Primary Community School on Tuesday 8th June commencing at 7.00 pm

The meeting closed at 8.55 pm.

Chairman.....

Date.....